## **QUESTIONS FOR YOUR BOOKKEEPER**

QUESTION	YES	NO
"PLEASE SHOW ME THE LATEST BANK RECONCILIATION."		
"PLEASE SHOW ME THE REVENUE ACCRUALS FOR THE PAST FEW MONTHS."		
"ARE WE ON ACCRUAL ACCOUNTING OR CASH BASIS ACCOUNTING?"		
"PLEASE SHOW ME THE PREPAID AMORTIZATION SCHEDULE."		
"PLEASE SHOW ME A CHART OF OUR GROSS MARGIN FOR THE PAST TWELVE MONTHS."		
"SHOW ME THE PROFITABILITY BY SERVICE/PRODUCT TYPE."		
NOTES		

ENTREPRENUMBERS Shift
FINANCIAL INSIGHTS

